

State of Washington

Board of Registration for Professional Engineers and Land Surveyors

(name of governing body)

(agency name, if applicable)

Resolution No. _____

Administrative Order No. PL 493

(1) Be it resolved by the Board of Registration
acting at Olympia, Washington
(place)

that it does adopt the annexed rules relating to:
New Sections: WAC 196-040-030 and WAC 196-04-040

(2) ALTERNATIVE A. Use only for Adoption of Permanent Rules.

This action is taken pursuant to Notice No. _____
filed with the code reviser on _____. These rules shall take effect:
 thirty days after they are filed with the code reviser pursuant to RCW 34.04.040(2).
 at a later date, such date being _____

(2) ALTERNATIVE B. Use only for Adoption of Emergency Rules.

We, the Board of Registration for Professional Engineers and Land Surveyors, find that an emergency exists and that this order is necessary for the preservation of the public health, safety, or general welfare and that observance of the requirements of notice and opportunity to present views on the proposed action would be contrary to public interest. A statement of the facts constituting the emergency is: At the present time, there are openings for both the Registrar and Assistant Registrar position with the board. A rule detailing the job descriptions and qualifications is necessary for candidates for the positions.
These rules are therefore adopted as emergency rules to take effect upon filing with the code reviser.

(3) Pursuant to the requirements of RCW 34.04.026¹ that "every agency shall incorporate the most specific, but in no case omit all, of the following language alternatives when adopting or amending rules" fill in statement (a), (b), or (c) as appropriate:

(a) This rule is promulgated pursuant to RCW _____ and is intended to administratively implement that statute.

(b) This rule is promulgated pursuant to RCW 18.43.035 which directs that the

Board of Registration for Professional Engineers and Land Surveyors
(agency)

has authority to implement the provisions of RCW 18.43.035
(name of act or RCW citation)

(c) This rule is promulgated under the general rule-making authority of the Board of Registration for Professional Engineers and Land Surveyors
(agency)

as authorized in RCW 18.43.035

(4) The undersigned hereby declares that the agency has complied with the provisions of the Open Public Meetings Act (chapter 42.30 RCW), the Administrative Procedure Act (chapter 34.04 RCW), and the State Register Act (chapter 34.08 RCW) in the adoption of these rules.

(5) This order, after being first recorded in the order register of this governing body, is herewith transmitted to the Code Reviser for filing pursuant to chapter 34.04 RCW and chapter 1-12 WAC.

APPROVED AND ADOPTED October 29 19 84

STATE OF WASHINGTON
FILED
OCT 29 1984

By James R. Silva
James R. Silva
Assistant Attorney General
Title

CODE REVISER'S OFFICE
WSR 84-22-009

NEW SECTION

WAC 196-04-030 CHIEF EXECUTIVE OF THE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS. DUTIES, QUALIFICATIONS.

(1) The Chief Executive of the staff of the Board of Registration for Professional Engineers and Land Surveyors, hereinafter referred to as "Registrar," shall have the following duties:

(a) Setting policy for the daily clerical work of receiving and processing applications, complaints, investigations and general correspondence;

(b) Overseeing the examination and grading process, including personnel and site selection;

(c) Directing investigations of violations or alleged violations of all laws applicable to the practice of professional engineering and land surveying;

(d) Directing the preparation of the board's budget and the monitoring of expenditures;

(e) Scheduling, preparation and minute-keeping of board meetings;

(f) Maintaining liason with other State Board of Engineering Examiners in order to be conversant with the laws, policies and procedures of other states, so as to facilitate reciprocity provisions of chapter 18.43 RCW;

(g) Performing other duties, as may from time to time be required; and

(h) Performing duties requested by the board.

(2) The Registrar of the State Board of Registration for Professional Engineers and Land Surveyors shall possess the following minimum qualifications:

(a) Said Registrar shall hold a valid registration, issued pursuant to chapter 18.43 RCW, as a professional engineer in the state of Washington.

(b) Said Registrar shall possess at least three years of supervisory experience satisfactory to the board.

NEW SECTION

WAC 196-04-040 ASSISTANT REGISTRAR FOR BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS. DUTIES, QUALIFICATIONS.

(1) The Assistant Registrar for the Board of Registration for Professional Engineers and Land Surveyors shall have the following duties:

(a) Receiving and investigating oral and written complaints of alleged violations of all laws pertaining to the practice of engineering and land surveying; making in person visits to engineering and land surveying offices to investigate alleged violations; preparation of disciplinary cases to be heard by the board;

(b) Assisting the Registrar in the preparation, distribution and proctoring of all examinations held by the board;

(c) Maintaining an up-to-date log of all complaints registered by the board;

(d) Acting as the supervisor of other board employees during the absence of the Registrar; and

(e) Such other duties as may be directed by the Registrar or by the board.

(2) The Assistant Registrar of the Board of Registration for Professional Engineers and Land Surveyors shall possess the following minimum qualifications.

(a) Said Assistant Registrar shall hold a valid registration, pursuant to chapter 18.43 RCW, as a professional engineer and/or land surveyor in the state of Washington.

(b) Said Assistant Registrar shall possess at least two years of supervisory experience satisfactory to the board.